

# THE PRESERVE AT SOUTH BRANCH COMMUNITY DEVELOPMENT DISTRICT

Meeting Date: Tuesday, March 7, 2023  
Time: 9:00 a.m.  
Location: Residence Inn  
2101 Northpoint Parkway  
Lutz FL 33558

Call-in Number: 1-929-205-6099  
Meeting ID: 913 989 9080  
Passcode: 842235  
Mute/Unmute: \*6

## Agenda

*For the full agenda package, please contact [sconley@dpgmc.com](mailto:sconley@dpgmc.com)*

### I. Roll Call

*S1: VACANT*

*S2: Jennifer Whelihan  
(Chair)*

*S3: VACANT*

*S4: Jeff Haller  
(Vice)*

*S5: Jules Abercrombie*

*DM: Tish Dobson*

*DC: Sarah Sandy*

*DE: Stephen Brletic*

### II. Audience Comments – Agenda Items

*(Limited to 3 Minutes Per Individual)*

### III. Guest Speaker: Pasco County Sheriff's Community Engagement Bureau

- A. Discussion on Trespass Agreement, Extra Duty Services, and Traffic Enforcement – *Corporal Arthur Madden* [Exhibit 1](#)

### IV. Consent Agenda

- A. Consideration and Approval of The Minutes of the Regular Meeting Held February 7, 2023 [Exhibit 2](#)
- B. Consideration and Acceptance of The January 2023 Unaudited Financial Report [Exhibit 3](#)
- C. Ratification of Florida Fountains Revised Invoice for Fountain 3 Repair - \$350.49 [Exhibit 4](#)

### V. Staff Reports

- A. District Counsel – *Sarah Sandy, Kutak Rock*
1. Review of POA Cost Share
- B. District Engineer – *Stephen Brletic, BDI*
1. Consideration of District Ownership/Maintenance Map Proposal - \$15,420.00 [Exhibit 5](#)
- C. District Manager – *Tish Dobson, DPCG*
1. Field Operations Report [Exhibit 6](#)
    - a. Landscape Report – *Cepra*
      - i. January 2023 Irrigation Inspection [Exhibit 7](#)
      - ii. Consideration of Living Coral Park Landscape Enhancements Proposal - \$3,625.91 [Exhibit 8](#)
      - iii. Consideration of Basketball Court Landscape Enhancements Proposal - \$3,099.43 [Exhibit 9](#)

**V. Staff Reports (Continued)**

**C. District Manager (Continued)**

**1. Field Operations Report (Continued)**

b. Aquatic Report – *Steadfast Environmental* [Exhibit 10](#)

i. Consideration of Proposal to Install 3 Aerators in Pond 17 - \$8,150.00 [Exhibit 11](#)

ii. Consideration of Proposal for Quarterly Maintenance of Pond 17 Aerators - \$280/yr [Exhibit 12](#)

**VI. Business Items**

A. Consideration of Office Pride Revised Proposal for Porter Services [Exhibit 13](#)

B. Discussion on Fob Access to the Basketball Court

**C. Consideration of Blue Water Aquatics Pond Fountain Maintenance Proposal** [Exhibit 14](#)

**VII. Administrative Items**

A. Review of FY 2023 Adopted Budget [Exhibit 15](#)

**VIII. Supervisor Appointments**

B. Consideration of Candidates for Appointment to Vacant Seats 1 and 3 [Exhibit 16](#)

1. Administration of Oath of Office [Exhibit 17](#)

2. Review of Public Records and Government in the Sunshine [Exhibit 18](#)

3. Distribution of New Supervisor Information/Form 1 [Exhibit 19](#)

C. Consideration and Adoption of **Resolution 2023-10, Designating Officers** [Exhibit 20](#)

**IX. Audience Comments – New Business/Non-Agenda Items**

*(Limited to 3 Minutes Per Individual)*

**X. Supervisor Requests**

*(Includes Next Meeting Agenda Item Requests)*

**XI. Action Items Summary**

*(To Be Emailed to Supervisors and Staff)*

**XII. Next Meeting Quorum Confirmation**

*(April 4, 2023 at 9 a.m. at Residence Inn by Marriott Tampa Suncoast Parkway at NorthPointe Village - 2101 Northpoint Parkway, Lutz, FL 33558)*

**XIII. Adjournment**